

Contractor Evaluation Checklist

In order to assist potential clients with the evaluation process, we encourage our clients to read an article that we published titled [9 Essential Considerations When Hiring an Edmonton Landscape Lighting Contractor](#) By doing so, you will know what questions to ask and how to evaluate the answers you receive.

“Knowledge is Power”

Company Name

Contact

Phone

Critical Information to Check and or Obtain – BEFORE You Sign a Contract

- Referral provided
- Due-diligence on the company performed
- Formal (written) proposal or quotation obtained
- Scope of work clearly defined
- Scope of work not included (if any) clearly defined
- Detailed list of equipment, materials or supplies clearly defined
- Scheduling and execution (timelines) of project clearly defined
- Is the contractor doing the work with their own crews, or do they intend on using “sub-contractors”
- List of sub-contractors obtained
- Sub-contractor due-diligence performed
- Payment terms clearly defined
- Warranty policy (in writing) obtained
- Proof of (up to-date) liability insurance obtained
- Proof of (up to-date) WCB insurance obtained
- Copy of sales contract obtained